September 1, 2016

Dear Parents/Guardians:

Baltimore County Public Schools (BCPS) strives to equip every student with the critical 21st century skills needed to be globally competitive. We know that reaching this goal depends on having certified teachers in our classrooms.

You have the right to ask for and receive information about the professional certifications of your child’s classroom teacher, including:

- Any college or university degrees or certifications held by the teacher.
- The subject area of the teacher’s degree or certification.
- Whether the teacher is certified by the state of Maryland to teach a particular grade level or subject area.
- Whether the teacher holds a conditional certificate.

You may also ask whether your child is being served by a paraprofessional. If so, you may request the paraprofessional’s qualifications.

If you would like to receive information about your child’s classroom teachers and/or paraprofessionals, please make the request in writing to your school’s principal. The principal will respond within 30 days.

Thank you for supporting your child’s education. It is through strong partnerships with parents and family members like you that BCPS is able to achieve our goals.

Sincerely,

[Signature]

S. Dallas Dance
Superintendent

Creating a Culture of Deliberate Excellence